



Adolph S. Ochs School & Academy

P.S./I.S. 111

440 West 53rd Street, New York, NY 10019

Tel: (212)-582-7420 Fax: (212)-245-7236

Edward Gilligan, Principal I.A.

Clara Harvey, Assistant Principal

September 18, 2015

Dear Families:

Please be advised that due to irregularities in the June 2015 election of Executive Board officers, our school's PTA has ceased to function. Pursuant to Chancellor's Regulation A-660 (CR A-660), "Parent Associations and the Schools", I am responsible for convening a meeting so that an Expedited Election can be held. Nominations will be taken from the floor and an election will immediately follow. The meeting will take place on **Tuesday, September 29, 2015 at 6:00 p.m.**

Parents (by birth or adoption, step-parent, or foster parent), legally appointed guardians, and persons in parental relation to children currently attending P.S./I.S. 111 qualify to run and serve on the PTA Executive Board. Term limits for each officer position for the PTA shall be two, consecutive one-year terms.

According to the current PTA Bylaws, the officer positions for the Association are President or Co-Presidents, Vice President, Secretary or Co-Secretaries, Treasurer or Co-Treasurers. The core mandatory officer positions of President, Secretary and Treasurer must be filled at this meeting in order for our school to have an operating PTA.

The agenda for the PTA Expedited Election Meeting is as follows:

1. Welcome
2. Nominations from Floor
3. Verification of Candidate Eligibility
4. Closing Nominations
5. Candidates' Statements (if contested)
6. Distribution of Ballots or Vote by Show of Hands for Uncontested Officer Positions
7. Tallying Votes/Reporting Results
8. Certification of the Election
9. Adjournment

Please make every effort to attend this meeting. Your support and participation is greatly appreciated.

Sincerely,

Edward Gilligan
Principal, I.A.